July 21, 2011

The Glastonbury Town Council 2155 Main Street Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up-to-date on various topics.

1. Putnam Bridge:

ConnDOT has scheduled a Public Information meeting for 7:00 p.m. on Wednesday, August 10, 2011 at the RCC, 300 Welles Street. The purpose of the meeting is to discuss a potential sidewalk/bicycle access to be added to the bridge as part of upcoming major rehabilitation to the structure. ConnDOT will invite various stakeholders to this meeting.

2. Tax Bills:

A question was asked on the estimated savings from statement billing effective with motor vehicle tax bills effective July 2011. The return to statement billing was made possible by the recent transition in software. The statement billing is estimated to save \$4,500 annually.

3. Walking Routes:

I previously advised that signs would be installed throughout the town center showing various walking routes. These signs are now being installed with installations in place at the river walk entrance behind Town Hall, Hubbard Green, and at the Riverfront Park. A sign will also be installed at the Center Green. I think you will agree the signs are well done and will help encourage pedestrian activity throughout the town center and Riverfront Park.

4. STP Urban Grant Program:

The Capitol Region Council of Governments (CRCOG) is soliciting applications for the STP-Urban Program. Projects can include pavement rehabilitation, stand-alone sidewalk projects, and bicycle and pedestrian projects. Subject to the type of project being submitted, applications need to be forwarded to CRCOG by August 24th (pavement rehabilitation/stand-alone sidewalks) or September 19th (all other projects). I will schedule this topic for discussion at the August 9th meeting. Formal legislative action is required on or by September 19th. Examples of potential projects include sidewalks along Main Street between Whapley and Stockade Roads, pavement rehabilitation along north Main Street, intersection improvements at Griswold/House/Hebron, and other similar projects. At this point funds would not be available until 2013 and 2014. This could influence the projects submitted by Glastonbury. I also understand highly rated projects for pavement rehabilitation or stand-alone sidewalk construction could receive funding in 2012. This would be limited to 2+/- projects region wide.

The federal grant share of project costs is typically 80% with state and local funding ranging from 0% to 20% subject to the category of project. For pavement rehabilitation and stand-alone sidewalk projects, design is funded on the local level.

5. Expense Report:

My expense report for the 3 months April – June 2011 was forwarded separately. On Tuesday evening I will appreciate Council formally recognizing receipt of this report.

6. Connecticut Interlocal Risk Management Agency (CIRMA):

I am pleased to advise CIRMA has presented the Town and Board of Education a member's equity distribution in the amount of \$56,527. This was received on Thursday, July 21st and will be deposited to a reserve fund for future insurance related expenses.

I will be happy to review the preceding and any other items Tuesday evening.

Sincerely,

Richard J. Johnson Town Manager

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